




To: All CCT
From: Dr. Edward Seidel, Director 
Date: 14 January 2005
Subject: CCTPS-09 Meta-Committee Structure for Faculty Searches

The purpose of the Meta-Committee Structure for Faculty Searches policy is to ensure that all CCT supported faculty searches are highly coordinated across related disciplines, promoting coherence and interdisciplinary collaboration that supports the missions of the CCT and partnering academic departments. As with all CCT policies, this policy is consistent with and operates within the scope of related university policies and procedures.

CCTPS-09

The CCT Meta-Committee (MC) Structure for Faculty Searches is established under the following terms and conditions:

1. Standing members of the MC include the CCT Director, the CCT Assistant Director for Computing Applications and all CCT Focus Area Heads;
2. At the discretion of the CCT Director, additional MC members may be appointed to serve for a determined term and/or a specific search process;
3. Working within the standard 50/50 faculty funding model, the MC or a subsection of the MC will serve as CCT's representation on all CCT faculty searches, participating in each search process in collaboration with representatives from the related home academic department as selected by the academic department;
4. If necessary, the MC is also responsible for identifying and soliciting either formal or informal participation from individuals who would serve to balance or enhance the composition of any CCT/departmental search committee;
5. The MC primarily serves in an advisory capacity in evaluating and recommending potential faculty hires and is charged with coordinating activities such as
 - a) Drafting faculty advertisements for the CCT Director's review and approval,
 - b) Facilitating communication between CCT and the home academic department through the entire search process,
 - c) Encouraging collaborative use of CCT facilities for presentations, interviews, etc.

This policy should be considered effective as of the date of this memorandum. Any modifications to this policy must be in writing and must be approved by the CCT Director.